



**FOSCR Meeting Minutes**  
**April 11, 2023**  
**Enbridge Regional Office - 1086 Modeland Road, Sarnia**

**Attendees:**

Kris Lee, Ken Hall, Brenda Lorenz, John Timar, Peter Westfall, Gabriel Torres-Pulgarin, Vince Gagner, Susan MacFarlane, Mike Moroney.

**Regrets:**

Terry Burrell, Craig Griffiths

**Actions Arising:**

- a) Brenda will reach out to the current teacher of the environmental course at Lambton College to see if there is interest in having someone from FOSCR attend to make a presentation.
- b) Craig will reach out to the chair of PAIRS to see if there are opportunities to make presentations about FOSCR.
- c) Mike to inform 2023 Chatham-Kent & Lambton Children's Water Festival of FOSCR support as per the motion.
- d) Mike to see if Melissa Levi can attend a FOSCR meeting to speak to the SCRCA education programs.
- e) Brenda to reach out to the organizer of the Climate Action Sarnia speaker series to see if there is interest in having FOSCR speak at one of the monthly speaker events.
- f) Ken to contact BWA to make them aware that FOSCR plan to attend and will have a display booth.
- g) Mike to address FOSCR reporting requirements for Corporations Canada.
- h) All members are to address various actions related to completion of the signs.
- i) Ken to amend wording on signs based on comments from members. Any additional comments on the draft signs are to be provided to Ken within two weeks.
- j) Craig to inform members of how provincial funding will now be transferred to FOSCR going forward.

**Meeting called to order by the chair, Ken Hall at 6:42 pm.**

**1. Introductions**

- No introductions necessary.

## 2. Land acknowledgement

- Ken read the land acknowledgement as agreed to during the February 2, 2023 meeting.

## 3. Review and approval of Minutes from February 2, 2023

**Moved by:** Peter Westfall

**Seconded by:** John Timar

That the Minutes of the February 2, 2023 meeting be approved.

**CARRIED**

## 4. Business out of the Minutes:

- a) Ken to share his version of FOSCR PowerPoint presentation with FOSCR, for use by members. - **Completed**
- b) Brenda will reach out to the current teacher of the environmental course at Lambton College to see if there is interest in having someone from FOSCR attend to make a presentation. - **Pending**
- c) Craig will reach out to the chair of PAIRS to see if there are opportunities to make presentations about FOSCR. - **Pending**
- d) Mike to contact Conservation Education Coordinator – Melissa Levi and Conservation Education/Community Partnership Technician – Myra Spiller for information on current and planned educational activities that include the RAP program. - **Completed**. **Follow-up Action:** Mike to see if Melissa Levi can attend a FOSCR meeting to speak to the SCRCA education programs
- e) Mike to provide an email response to Jordan Williams on the decision of FOSCR funding the tree planting project at Walpole Island First Nation. - **Completed**
- f) Brenda will reach out to the organizer of the Climate Action Sarnia speaker series to see if there is interest in having FOSCR speak at one of the monthly speaker events. - **Pending**
- g) Kris to contact Paulette and Melanie and confirm that they are OK with the current version of the Binational Success Story sign. - **Completed**
- h) Mike to confirm who conducts inspections of water treatment plants in Michigan. - **Completed**
- i) Ken to replace the map on the sign, showing drinking water plants, with the image used on the drinking water fact sheet that is posted on the FOSCR website. - **Completed**
- j) FOSCR members are to provide comments on the signs to Ken by February 15, 2023. When providing comments, they are to also indicate suggestions for sign locations. - **Partially Completed** – need more input on sign locations
- k) Mike to scan relevant FOSCR incorporation documents, provided by Peter, for records retention in the SCRCA files. – **Completed**

**5. Update on Presentation at Lake Huron Coastal Centre’s 25th Anniversary “Is the Coast Clear?” Conference**

- Kris has prepared a 15-to-20-minute presentation on Life on the St. Clair River. Kris will work with Mike in reviewing and finalizing the draft presentation. The presentation is due on May 5, 2023.

**Motion by: Peter Westfall**

**Seconded by: Vince Gagner**

That any FOSCR members that wish to attend the “Is the Coast Clear” conference will have FOSCR cover the cost for registering for the event.

**CARRIED**

**6. Request for Funding for 2023 Chatham-Kent & Lambton Children’s Water Festival, Oct. 3 to 5, 2023 at CM Wilson Conservation Area**

- Mike provided an overview of the request for funding from the FOSCR for the 2023 Chatham-Kent & Lambton Children’s Water Festival event. The request did not identify a specific amount of funds.

**Motion by: Susan MacFarlane**

**Seconded by: Vince Gagne**

That FOSCR indicate that it is prepared to provide \$3,500 for bus transportation for Lambton County students providing that there is a brief written report back on what the students learnt from the event so it can be included in the monthly FOSCR E-Newsletter.

**CARRIED**

- It was suggested that when providing a response, that we inquire if they are looking for volunteers to help support the event.
- **Action:** Mike to inform 2023 Chatham-Kent & Lambton Children’s Water Festival of FOSCR support as per the motion.

**7. Potential Request for Funding for Remediation/Species at Risk/Invasive Species Removal Work on Walpole Island First Nation**

- Mike read an email regarding a potential request to come in from members of WIFN for funding from FOSCR to support work related to wetland remediation, species at risk, and invasive species removal. No action required at this time.

**8. Bluewater Anglers Invitation for Display Booth at Kids Fishing Day on Saturday, May 27, 2023, 9:30 am to 2:00 pm.**

- Ken made members aware of the upcoming Kids Training Day at Bluewater Anglers in Point Edward and advised that he would be available to attend the

event to represent FOSCR. Craig's attendance was tentative. Gabriel and Susan indicated that they would both be available to attend the event.

**Motion by:** Kris Lee

**Seconded by:** Brenda Lorenz

That members of FOSCR attend the event, if available.

**CARRIED**

- **Action:** Ken to contact BWA to make them aware that FOSCR plan to attend and will have a display booth.

#### **9. Corporations Canada and Canada Revenue Agency Reporting Requirements for Charities Registered Under Federal Not-For-Profit Corporations Act**

- Mike explained as a registered charity under the Federal Not-For-Profit Corporations Act, FOSCR has reporting responsibilities to two federal departments. Terry has been dealing with the annual reporting requirements to Canada Revenue Agency but the additional reporting requirements to Corporations Canada have not been occurring, such as filing an annual return (\$12.00), filing a notice of change in Director information (no fee), and an annual financial statement signed by a director.

**Motion by:** Kris Lee

**Seconded by:** Susan MacFarlane

That the Secretary position of the FOSCR take on the responsibility of creating an account with Corporations Canada and submitting the necessary documents, when required, in accordance with the specified timelines.

**CARRIED**

- **Action:** Mike to address FOSCR reporting requirements for Corporations Canada.

#### **10. Update on Status of Signs for Posting Along St. Clair River**

- **Actions related to signs:**
  - Kris to provide Ken with a picture of a beach closure sign and is to confirm if the beach at Mitchell's Bay is still being monitored for bacterial levels.
  - Ken to edit tag line wording at the bottom of each sign "We made progress and work is continuing today."
  - Ken to remove Port Lambton from the Drinking Water sign
  - Kris to contact Paulette to confirm how many are served by water treatment plants in Michigan
  - Vince to provide Ken with a photo of Clay Creek
  - Guthrie Park typo to be corrected
  - For projects on the Canadian side that were previously completed, the colour identifier is to be changed to red.

- Brenda to contact the City of Sarnia and Village of Point Edward to determine if and where the proposed signs can be located along their waterfronts.
- Ken explained that the cost for one set of signs (5 signs) is \$5,795. The cost of five sets of 5 is \$19,000. Each sign is 36 inches x 24 inches.
- Ken recommended limiting the purchase to two sets of signs.
- **Action:** Any additional comments on the draft signs is to be provided to Ken within two weeks.

#### **11. Other Business**

- **Action:** Craig to inform the members of how provincial funding will now be transferred to FOSCR going forward, as there appears to have been some changes. Members inquired if confirmation could also be provided as to whether there are any changes/restrictions/limitations on what the provincial funds are used for.

#### **12. Anything that Mike wants?**

- No additional items.

#### **13. Next Meeting**

- Next meeting is to be held on June 21, 2023 at 6:30 pm at Enbridge, 1086 Modeland Road, Sarnia. Main topic will be finalization of sign and selection of sign locations.

#### **14. Adjourn**

- The meeting was adjourned at 9:00 pm.