



FOSCR Meeting Minutes
June 21, 2023
Enbridge Regional Office - 1086 Modeland Road, Sarnia

Attendees:

Kris Lee, Ken Hall, Brenda Lorenz, John Timar, Peter Westfall, Susan MacFarlane, Mike Moroney, Terry Burrell, Craig Griffiths (until 7:30 p.m.)

Regrets:

Gabriel Torres-Pulgarin, Vince Gagner

Actions Arising:

- a) Mike to see if Melissa Levi can attend the next FOSCR meeting to speak to the SCRCA education programs.
- b) Craig to check if there is a reporting requirement with respect to the management of the funds provided to FOSCR by MECP.
- c) Kris to provide recommendations to FOSCR members on which parks should receive the 6 new signs that will be available, and the number of signs at each location.
- d) Kris to attend the three locations in St. Clair Township with the existing signs to confirm whether the content of each sign is still relevant. If the sign is still relevant, the recommendation will be to leave it in place.
- e) Kris to have discussions with St. Clair Township staff with respect to any of the signs that are no longer relevant and may need to be removed.
- f) Brenda to arrange to meet with City of Sarnia staff to discuss the option of spacing the signs apart rather than all in one location.
- g) All Directors are to provide their current phone number and address to Terry.
- h) Mike to remind Ontario NativeScape of the need to submit an invoice in the amount of \$3,500 to FOSCR so that payment can be made for the Miller Property wetland project.
- i) Craig to inform the organizer of the Children's Water Festival of the need for an invoice to be submitted to FOSCR in the amount of \$3,500 so that payment can be made.

Meeting called to order by the Chair, Craig Griffiths at 6:33 pm. (Note: The role of the Chair was transferred to Ken Hall at 7:30 pm)

1. Introductions

- No introductions necessary.

2. Land acknowledgement

- Craig read the land acknowledgement as agreed to during the February 2, 2023 meeting.

3. Review and approval of Minutes from April 11, 2023

Moved by: Terry Burrell

That the Minutes of the April 11, 2023 meeting be approved.

CARRIED

4. Business out of the Minutes:

- a) Brenda will reach out to the current teacher of the environmental course at Lambton College to see if there is interest in having someone from FOSCR attend to make a presentation. **Completed.** Reached out but no reply.
- b) Craig will reach out to the chair of PAIRS to see if there are opportunities to make presentations about FOSCR. **Completed.** Recommendation that he touch base again when school starts in Fall 2023.
- c) Mike to inform 2023 Chatham-Kent and Lambton Children's Water Festival of FOSCR support per the motion. **Completed.**
- d) Mike to see if Melissa Levi can attend a FOSCR meeting to speak to the SCRCA education programs. **Completed.** Was not available. **Follow-up Action:** Mike to see if Melissa Levi can attend the next FOSCR meeting to speak to the SCRCA education programs
- e) Brenda will reach out to the organizer of the Climate Action Sarnia speaker series to see if there is interest in having FOSCR speak at one of the monthly speaker events. **Completed.** FOSCR have been added to the list.
- f) Ken to contact BWA to make them aware that FOSCR plan to attend and will have a display booth. **Completed.** BWA event attended by Ken, Terry and Mike. Article included in the June E-Newsletter.
- g) Mike to address FOSCR reporting requirements for Corporations Canada. **Completed.**
- h) All members are to address various actions related to completion of the signs. **Completed.**
- i) Ken to amend wording on signs based on comments from members. Any additional comments on the draft signs are to be provided to Ken within two weeks. **Completed.**
- j) Craig to inform members of how provincial funding will now be transferred to FOSCR going forward. **Completed.** Craig explained that funding for FOSCR from MECP is channeled through Bruce Peninsula Biosphere Association. They are the central organization that has been identified as being responsible for distributing MECP funds to various organizations. Two lump sum payments are made to FOSCR. Have received \$12,500 to date and second payment will come in the Fall 2023. **Action:**

Craig to check if there is a reporting requirement with respect to the management of the funds. In the past, a report was normally due early July each year.

5. Finalization of Wording of Educational Signs (Ken)

- Ken was expecting the signs to be completed as of this evening. April White from ECCC has requested additional time to review the signs. Would like to make sure that the content is accurate and will be relevant for a while, after they have been put in place. Ken will be away for several weeks. During that time, Mike can work with ECCC on finalizing the wording of the signs.
- The signs will be 61 cm (2 ft) x 91 cm (3 ft) and made with 6 mil aluminum, with a laminate cover. Expected to last 5 to 7 years. Cost for preparing one sign board is \$300.
- Bluewater Fabrications (located in Sarnia) can fabricate the posts at a cost of \$665/post, not including HST. This does not include any costs associated with sign installation at a site. That is the price if ordering 10-20 posts. Four weeks to make the posts.
- The signs would have a frame behind them, attached to the post.
- Posts will be made of powder coded aluminum.
- The fabricator would be attaching the signs to the posts.
- **Decision:** If can select colouring for posts, order blue posts and blue bolts for the signs.
- O.D.S Commercial Printing in Sarnia can provide the content that is to be placed on each aluminum sign.
- The post fabricator will mount the signs onto the posts.
- FOSCR will be relying on the assistance/support of municipal staff with installation of the signs at the identified locations. Not anticipating a cost for installation.
- Total approximate cost per sign is \$1,000.
- The company fabricating the posts will require a 50% deposit at time of the ordering.

Moved by: Susan MacFarlane

Seconded by: Brenda Lorenz

That Bluewater Custom Fabricating and O.D.S. Commercial Printing be retained by FOSCR for production of the signs and posts.

CARRIED

6. Discussion on Locations for Posting of Signs Along St. Clair River (Chair)

Kris presented information on potential locations for posting signs along the St. Clair River in St. Clair Township and at one site in Chatham-Kent. Others made suggestions for

posting signs in Sarnia and the Village of Point Edward. The following is a summary of the discussion.

Chatham-Kent

- MacDonald Park – Has an existing sign. Not likely a good location for a new sign.

St. Clair Township

- Guthrie Park – Has an existing sign by the fountain. Potential location for more than one new sign, potentially three new signs.
- Cathcart Park – Has an existing sign. Potential location for a new sign but no parking available nearby. Area primarily used by summer campers and individuals that walk the trail.
- Courtright Park – a potential location for one to two signs.
- Willow Park – has a parking lot and trail and a boat launch. Need to consider whether it is a good location for a sign.
- Saegar Park at 2217 St. Clair Parkway – potential location for a new sign.
- Branton Cundick Park – Has an existing sign. The park is a well-used location. A good location for one or more new signs.
- Sombra Park – potential location for a new sign but not a heavily used park.
- Brander Park West – This park is used quite a bit. No signs at present. Would be a good location for new signs.
- Centennial Park (St. Clair Township) – A potential location for one new sign.
- Mooretown Boat Ramp – Potential for a new sign near the boat ramp.
- After some discussion, there was consensus that the preferred locations for new signs are: Brander Park, Courtright Park, and Guthrie Park. It was suggested that 3 signs could be posted at Guthrie Park - Fish, Habitat, and Actions to Delist.
- **Decision:** Allocate 6 new signs to parks in St. Clair Township.
- **Action:** Kris to provide recommendations to FOSCR members on which parks should receive the 6 new signs that will be available, and the number of signs at each location.

Existing Signs:

- **Action:** Kris to attend the three locations in St. Clair Township with the existing signs to confirm whether the content of each sign is still relevant. If the sign is still relevant, the recommendation will be to leave it in place.
- **Action:** Kris to have discussions with municipal staff with respect to any of the signs that are no longer relevant and may need to be removed.

City of Sarnia

- Brenda provided information on the outcome of the site meeting with City of Sarnia staff in which it was proposed that 5 new signs be placed in one location in Centennial Park near the MacPherson fountain.
- Ken advised that there is also an existing sign near the flag poles.

- Another site meeting would be required with municipal staff if separate locations were going to be proposed for each of the 5 signs.
- **Decision:** Allocate 5 signs to Centennial Park (one for each topic) but have discussions with municipal staff if they can be spaced out through the park.
- **Action:** Brenda to arrange to meet with municipal staff to discuss the option of spacing the signs apart rather than all in one location.

Village of Point Edward

- Signs should be posted near the bridge as well. Need to confirm location.
- **Decision:** Allocate 3 signs to the Village of Point Edward/Bluewater Bridges location – Drinking Water, Binational and Actions towards Delisting
- May need to remove the existing sign located just south of the bridge

General

- Municipal staff in both the City of Sarnia and the Village of Point Edward need to be given the signs so that they can review the content and confirm no issues with placement along the river, and to confirm that municipal staff will be able to install the signs at no cost to FOSCR.
- **Decision:** Pause on ordering the posts until the content of the signs has been finalized.
- Aim for finalizing the contents of the signs by the first week of August 2023.

Budget

- Terry provided an update on the FOSCR budget. Funds currently available: \$54,000. Of that amount, \$7,000 has been committed to other projects (Children’s Water Festival and Ontario NativeScape).
- MECP will be providing another \$12,500 to FOSCR in the Fall 2023.
- **Decision:** Once the sign content has been approved, Ken will arrange for the production of 15 signs, 3 of each, and 15 posts. Can decide on where they should be located.

Motion by: Peter Westfall

Seconded by: Ken Hall

That the budget for the signs be up to \$20,000.

CARRIED

- 7. Display Booth at Walpole Island First Nation Summer Solstice – June 21st (Mike)**
 - Mike made the event organizer aware of interest in setting up a booth on June 21st. Unfortunately, the event organizer was not been able to confirm whether the display booth could proceed or provide details on timing and location, prior to June 21st.
- 8. Presentation to Kiwanis Club of Sarnia-Lambton – July 11th (Mike)**
 - Mike is on schedule to present to the Kiwanis Club on the morning of July 11th

9. Update on Reporting to Corporations Canada (Mike)

- Mike reported that he has provided the required updates to Corporations Canada within the required timelines. Just need to confirm current addresses for Susan and Gabriel. Annual reminders about reporting requirements will be provided by Corporations Canada to the general RAP Coordinator email account at: rapcoordinator@scrca.on.ca
- Terry advised that he also requires addresses and phone numbers of all Directors so that he can provide the information to Canada Revenue Agency as per their reporting requirements.
- **Action:** All Directors are to provide their current phone number and address to Terry.

10. Formal Approval of Ontario NativeScape Request for Funding – Miller Property (Chair)

Motion by: Brenda Lorenz

Seconded by: Kris Lee

That funding in the amount of \$3,500 be provided by FOSCR for the Miller Property wetland project.

CARRIED.

11. FOSCR Bank Record and Update on Payments for Approved Funding Requests (Terry)

- Ken noted that the \$1,695 amount paid to him was for payment to O.D.S. for the sign design. It was not payment to Ken for his work on the signs. A total of \$2,500 has been paid to O.D.S to date for design work. That leaves \$17,500 in the sign budget for completion of the sign work.
- Payment has been made for the WIFN tree planting project.
- **Action:** Mike to remind Ontario NativeScape of the need to submit an invoice in the amount of \$3,500 to FOSCR so that payment can be made for the Miller Property wetland project.
- **Action:** Craig to inform the organizer of Children’s Water Festival of the need for an invoice to be submitted to FOSCR in the amount of \$3,500 so that payment can be made.

Motion by: Terry Burrell

Seconded by: Peter Westfall

That the 2023 Bank Record submitted for the date ending June 19. 2023 be accepted.

CARRIED.

12. Other Business

- No other business.

13. Anything that Mike wants?

- No additional items.

14. Next Meeting

- Thursday July 27, 2023 at 6:30 pm at Enbridge Regional Office, 1086 Modeland Road, Sarnia.

15. Adjourn

Motion by: Peter Westfall

Seconded by: Terry Burrell

That the meeting be adjourned.

CARRIED

Adjourned at 8:35 pm.